



M E T C
MAURITIUS EMERGING TECHNOLOGIES COUNCIL

SCHEME OF SERVICE

Post: Team Leader- Tech Business Analyst

Salary: Negotiable

Report to: Executive Director

Qualifications: A Master's degree in computer science or business administration or information technology or any other equivalent qualification accepted to the Council.

Experience: A minimum of 5 years` post qualification experience in the relevant field.

Skills and Competencies: A strong background in software development, data analysis, project management, and system design would be an advantage.

Knowledge in emerging technologies such as artificial intelligence, blockchain, and cloud computing would be highly desirable.

Strong analytical skills and the ability to gather and interpret complex data.

Strong problem-solving skills to be able to identify patterns and trends, and make data-driven decisions.

Excellent verbal and written communication skills, ability to write clear and concise reports.

Strong project management skills to manage multiple projects simultaneously, develop project plans and schedules, and coordinate with cross-functional teams.

Ability to lead, influence, inspire and motivate team players, facilitate communication and collaboration, and drive change within the organization.

Key Duties and Responsibilities:

Conduct research on emerging technologies and analyse their potential impact in organisations.

Work with relevant stakeholders to gather and analyse requirements for technology solutions.



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Design and develop technology solutions that meet business needs and goals.

Manage projects related to technology solutions by developing project plans, coordinating project activities, and ensuring that projects are completed on time and within budget.

Analyse data related to technology solutions and prepare reports for stakeholders by tracking performance metrics, identifying trends and patterns, and making recommendations for improvement.

Work closely with stakeholders, including business users, developers, and project managers by communicating project status, managing expectations and resolving conflicts.

Manage change related to technology solutions by assessing the impact of changes, developing change management plans, and communicating changes to stakeholders.

Provide training and support to stakeholders for technology solutions. This includes developing training materials, conducting training sessions, and providing ongoing support to ensure that users can effectively use technology solutions.

To perform any other duties related to the above.